



# WHITTINGHAM PARISH COUNCIL

## Agenda for the Parish Council Meeting on Thursday 12<sup>th</sup> June 2025 at 7.15pm in Goosnargh Village Hall – downstairs

### 1. APOLOGIES

### 2. APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 22<sup>ND</sup> MAY 2025.

**The Chairman is required to sign the attached Minutes as a true record.**

Members are also requested to **NOTE** the attached Minutes of the Annual Parish Meeting which will be approved in May 2026.

### 3. TO ACCEPT DECLARATIONS OF INTERESTS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda noting that there may be statutory restrictions on the right to participate and vote on that matter – see Standing Order 2023 (13)

### 4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2023 (3e & g) should raise them here. This is a time limited session at the discretion of the Chairman. Invitations to attend have been sent to the Police, County and City Councillors.

**NOTE:** The Council cannot make a decision or support a scheme unless the matter has been included on the agenda.

At the Annual Parish Meeting, it was stated that the police were often seen attending the Whittingham Park estate. The police have replied there are no particular concerns in the area.

### 5. LCC SCHOOL UPDATE

At the Annual Parish meeting it was confirmed that LCC would not be progressing plans to expand Goosnargh Oliverson school. The Clerk was requested to establish

- a) what the long-term strategy is for Goosnargh Oliverson School
- b) if the planning application for the new school can be amended rather than using temporary accommodation

The planning officer has replied that the school planning team are based placed to answer questions regarding the expansion of the new school but the school planning team are yet to reply to either request. A reminder email has been issued.

**The matter is on the agenda in case a reply is received.**

### 6. WHITTINGHAM DEVELOPMENT / PUBLIC OPEN SPACE

- 1) Further to MIN 25/26.05 the Clerk has written to the Chair of the Trust - set up to develop the Sports & Social Club – and has requested that Cllr Woodburn / Cllr Eccles be involved in future discussions. A reply has not yet been received.
- 2) Maintenance issues including an insecure grid over a hole / drain and overgrown shrubs on the cemetery path have been referred to Homes England.
- 3) Following complaints about a waste bin overflowing with dog waste bags at Rogerson Gardens, the attached reply confirms Barratts do not provide dog waste bins due to the cost of emptying / maintenance, which would have an inordinate impact on the level of service charge paid by homeowners. Equally, non-residents would use them without paying such a fee. Therefore, dog owners are expected to dispose of dog waste in their own bins.

The site manager is dealing with maintenance issues until the site is transferred to the Residents Management Company. The Clerk has already expressed concerns regarding this arrangement. The concerns will be raised again when discussions recommence regarding the development of the remainder of the site.

**Members are requested to note the above and advise of any further actions.**

## 7. FINANCIAL STATEMENT 1st – 31st May 2025

The Chairman is requested to verify that the bank statements have been reconciled.

## 8. ACCOUNTS FOR PAYMENT AND RECEIPTS

**Members are required to note and approve the following invoices already paid in accordance with Standing Order 2023 15 (xii)**

DETAILS	PAYEE	AMOUNT	METHOD
Renewal of Insurance	Clear Insurance	£1238.62	Ref 32

Further to MIN 24/25.16, the Clerk has renewed the Insurance with Clear Councils as advised by email on the 2<sup>nd</sup> June. The Fidelity Guarantee remains at the increased cover of £500,000.

There is a requirement to complete a Statement of Fact in relation to persons covered by the Policy. Consequently, any Councillors convicted of a criminal offence, county court judgement or who are the subject of bankruptcy proceedings must inform the Clerk.

**Members are required to note and approve the following accounts for payment**

DETAILS	PAYEE	AMOUNT	METHOD
Data Protection Renewal	ICO	£47.00*	DD
E-On bill	E-On	£18.23	DD
Clerk Salary June	J Buttle	£1,715.47	BACs
PAYE	HMRC	£85.94	BACs
Employer Nat Ins	HMRC	£215.67	BACs
Pension	NEST	£93.45	DD
June Lengthsman hours (invoice pending)	M Cornforth	<b>£576.00</b>	BACs
July Grounds Maintenance (invoice pending)	Millars	<b>£840.00</b>	BACS

\*The Data protection fee has increased from £35 to £47 which includes a £5 reduction for paying by Direct Debit.

## 9. COMMUNITY INFRASTRUCTURE

The **attached** CIL Finance plan has been updated to reflect income and payments.

Members are requested to note the **attached** letter of thanks in relation to the clock donation.

**Members are requested to approve the balances.**

The **attached** CIL Business Plan has been updated to reflect progress on current projects.

**Members are requested to confirm the categories and note the updates in blue.**

A CIL request was received to secure the cobble stones at the Cumeragh Lane bend which have been weeded by Goosnargh & Whittingham in Bloom. Highways have replied that they will inspect the cobbles and carry out any remedial action. No CIL action is proposed at this stage.

### PLANS TO UPDATE BEACON DRIVE MEMORIAL

At the May meeting, Members expressed a desire to enhance the area around the Memorial on Beacon Drive. Currently no ideas / costs have been submitted.

**Members are requested to confirm whether the item should be added to category 2 of the Business Plan.**

### REPLACEMENT PROW BOARD

At the May meeting, Members were informed that the metal sign board advertising the Whittingham Walks has been damaged beyond repair. A replacement signboard can be ordered and installed at a cost of £95 + VAT. It suggested that the new signs is placed on the side wall of the bus shelter rather than inside.

**Members are requested to confirm the expense.**

## 10. ST JOHN'S CHURCH

The May Minutes confirm that Homes England have put St John's Church on the market with tenders to be submitted by the 9<sup>th</sup> July. They will be holding an open day to show interested parties round the Church w/c 23<sup>rd</sup> June.

**Members are requested to indicate if they wish to attend.**

Notwithstanding the above, under MIN 25/26.26 Members resolved to submit the Feasibility documents to the City Council Procurement Portal. This has been actioned and the documents are live on the Portal. Companies have until the 29<sup>th</sup> July to submit any quotes.

**As the Parish Council may need to respond to any queries, Members are requested to confirm that the Clerk and Cllr Price co-ordinate any replies in consultation with the procurement officer.**

## NORTH LODGE GATEHOUSE

As advised by email on the 4<sup>th</sup> June, North Lodge Gatehouse is on the market for £249,950. When considering plans to renovate it as a house, Members tentatively suggested the building could be used as a community asset. With this in mind, the Clerk has asked the City Council how to submit a pre-application request to establish if community use would be acceptable. It has been confirmed that detailed plans are not required, but the application would need to include a brief outline of the proposed use.

**Members are requested to confirm if they wish to arrange a viewing to assess the potential of the building for community use prior to submitting a pre-application request.**

## 11. PLANNING APPLICATIONS - CONSIDERED UNDER DELEGATED AUTHORITY

Members are requested to consider and approve the attached delegated representations on the following summarised applications

**06/2025/0422** Permission in Principle for up to 9 dwellings on land off Halfpenny Lane,

**06/2025/0544** 1no. Agricultural Building on at Back Lane Farm, Back Lane, Preston

**06/2025/0551** Amended plans to a two storey 14-bed acute mental health inpatient unit for adults on Land South of Guild Park, Whittingham, Preston.

## SWAINSON HOUSE FARM

At the May meeting, Members were informed of the planning committee decision to defer the Swainson House Farm application for a site visit. It was resolved that the Clerk, Cllr Eccles and Cllr Price consider the various concerns regarding the decision-making process and as a result, a letter of concern was sent to the Director of Planning. A reply has not yet been received. The application was presented back to planning committee on the 5<sup>th</sup> June but as the site visit had not taken place, the matter was deferred again until the 3<sup>rd</sup> July.

**Members are requested to advise if any other action is appropriate before the July meeting.**

## GLEADALE TREE ENFORCEMENT

The tree felling at Gleadale was referred to the City Council under ref **E/2025/00095**. As there has been no progress, Cllr Whittam has taken the matter up with the enforcement officer and will be included on the circulation list for any updates

## 12. NOTE NEW CORRESPONDENCE

**Members are requested to NOTE the following items, in addition to any new correspondence or items of concern received since the issue of the agenda.**

A concern regarding the alleged unlicensed removal of soil from a site in Broughton to Eaves Green Lane has been referred to planning and Wain Homes.

The Mayor has invited Members of the Parish Council to visit the Town Hall. Members are requested to confirm a date and time if they wish to attend.

## 13. DATE OF NEXT MEETING

**Thursday 10<sup>th</sup> July 2025 at 7.15pm** in Goosnargh Village Hall.